

PRE-SCHOOL ENROLLMENT APPLICATION

Child's Name _____ Date of Birth _____
 First Last

Address _____ Zip Code _____
 Street Town

Are there any **special problems/allergies** we should be aware of? _____

Siblings (include name and age) _____

For the purpose of appropriate Holiday project selection, what is your religious affiliation? (Optional)

Has your child attended pre-school before? If so, where and when? _____

Parent's Information (Primary Contact)

Parent's Name _____ Occupation _____

Company's Name _____ Phone _____

Cell Phone _____ Email Address _____

Parent's Information (Secondary Contact)

Parent's Name _____ Occupation _____

Company's Name _____ Phone _____

Cell Phone _____ Email Address _____

Are the child's parents _____ married _____ separated _____ divorced _____ single

CUSTODIAL INFORMATION

* In cases of separation or divorce, please be sure to speak with the Director. To date, the State requires a copy of the custody papers to be added to your child's folder or, **we CANNOT restrain a parent from obtaining their own child.**

Are there any special requests regarding who the child may be dismissed to? _____

Parents will be called first in the event of illness or emergency. Please list **three other** contacts in case you cannot be reached.

Name	Relationship	Phone Number
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Days of the Week	9:00-12:00	9:00 – 3:00	7:30-6:00
	<u>A. M.</u>	<u>Full Day</u>	<u>FULL</u>
3 Days (Mon.,Wed.,Fri.)			
4 Days			
5 Days			
Early Arrival		7:30 A.M. - 9:00 A.M.	
Extended Care		3:00 P.M. - 6:00 P.M.	

I hereby grant permission for my child to participate in all activities. I fully understand all registration policies. Please enclose a \$200.00 registration fee and one month's tuition (security deposit) with this application. The registration fee includes Brightwheel, our Parent Communication App. September's tuition must be paid by August 23rd. Neither is refundable nor applicable towards another month or program. Tuition is due the 1st of each month. Registration is for the September through June school year. You are obligated for the entire tuition whether or not your child is in attendance. There are **no make-up days or tuition adjustments for absenteeism or school closing.**

Signature _____ Date _____

All schedule changes must be requested on our enrollment change form and returned to the Director at least 30 days prior to your requested enrollment change. The enrollment change form must be accompanied with a \$20.00 fee. Changes will occur at the beginning of the following month. We will do our best to accommodate you.